



RIVERCITY SOFTBALL

By-Laws

Article I. Members

1.01 Membership Qualification: The Advisory Board is vested with the power to approve and accept prospective members upon payment of their team's registration fee and demonstration of an interest in the League. All playing members and board members shall be members of the League.

1.02 Duration of Membership: Duration shall be from the time dues are paid until the next team registration due date of the following season.

1.03 Voting Rights: Each member, upon acceptance as a member of the League, shall be entitled to one vote on each proposed amendment to the by-laws.

1.04 Honorary Members: The League may have honorary members. The league will recognize one honorary member each year, who will be added to our Hall of Fame.

1.05 Certification of Members: The Board shall provide for the certification of membership in the League the name, address, email address, and date of birth of each member and the date of issuance shall be entered in the records of the League.



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Article II. Meeting of Members

2.01 Annual Meetings: An annual picnic of the members of the League shall be held at the conclusion of the season. This picnic will serve dually as a social event and a business meeting of league members for the introduction of newly elected officers for the following year, as well as the transaction of any other business.

2.02 Place of Meeting: The Advisory Board may designate any place as the place of meeting for any annual meeting or any special meeting.

2.03 Order of Business: At the annual meeting of the members, unless otherwise directed by a vote of the majority of the members present, the order of business shall be as follows:

- A. Reading of the minutes of the last meeting of the members and every special meeting of the members held subsequent.
- B. Report of the Advisory Board.
- C. Report of the Treasurer.
- D. Introduction of Newly-Elected Officers.
- E. New Business.

2.04 Notice of Meetings: Information stating the place, day and hour of any non-Board meeting shall be delivered at least seven (7) days in advance, either directly, by telephone, by e-mail, or by U.S. mail to each team manager. The team manager will then be responsible to notify team members of said meeting.

2.05 Quorum: Members in good standing present at any meeting of the members, which is duly called, shall constitute a quorum at such meeting.



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Article III. Meeting of Members

- 3.01 General Powers:** The Advisory Board shall manage the affairs and the funds of the League, as well as conduct community outreach into the GLBT community of Greater Cincinnati.
- 3.02 Qualification:** The Advisory Board shall be elected by and from the membership of the League as hereinafter provided.
- 3.03 Vacancy:** Any vacancy occurring on the Board must be filled by the Board within 30 days and the appointee shall hold office until the end of the current term of that position.
- 3.04 Regular Meetings:** Regular meetings of the Advisory Board shall be held at the time and place to be determined by the Board.
- 3.05 Special Meetings:** Special meetings may be called by the Commissioner on two (2) days notice to each officer either directly, by telephone, or by e-mail. The Commissioner or President shall call special meetings on the request of any two (2) officers serving like notice.
- 3.06 Quorum:** A majority of the Advisory Board shall constitute a quorum for the transaction of business at any meeting of the Board.
- 3.07 Manner of Acting:** The act of a majority of the officers present at a meeting at which a quorum is present shall be the act of the Board, unless the act of a greater number of officers is required by these By-Laws.
- 3.08 Involuntary Resignation:** Any member of the Advisory Board who is absent from two (2) consecutive meetings of the Advisory Board, unless previously excused by the Commissioner or President, may be deemed to have resigned as a member of the Board and may be replaced in accordance with the provision stated in these By-Laws.
- 3.09 Removal:** The Advisory Board shall have the power to remove an officer of the League by an affirmative vote of two-thirds (2/3) of the Board for the reason of conduct not in the best interest of the League, or for failures, refusals, or inability to perform the official duties of the League.
- 3.10 Compensation:** The Advisory Board shall serve without compensation.



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Article IV. Advisory Board Members

4.01 Board Members: The officials of the League shall be a Commissioner, President, Vice President, Secretary, and Communications Coordinator. A creation of any new position requires a majority vote of the membership present at the annual meeting. Each member shall set a positive example, reflecting the spirit of the League.

4.02 Exclusive Powers: The Advisory Board shall have the following exclusive power:

- A. Enforcement of the penalties for violations of the League rules.
- B. The Board, in addition to the foregoing specific powers, shall have the power to manage all the affairs of the League, to act on any and all questions relating in any manner whatsoever thereto and to make all contracts necessary for the proper transaction of all business of the League.
- C. Prescribe additional duties for and of the officers in addition to those set forth in these By-Laws.
- D. Upon a vote of not less than two-thirds (2/3) of the members of the entire Board, to suspend or expel a member of the League for conduct in violation of the By-Laws or Rules, or for conduct improper or prejudicial to the best interest of the League.

4.03 Commissioner: The duties of the Commissioner shall include but not be limited to:

- A. Ruling on the interpretation and intent of the Constitution, By-Laws, and Rules of the League.
- B. Overseeing all day-to-day functions of the League.

4.04 President: The duties of the President shall include but not be limited to:

- A. Leading the Board and its actions in a direction that is aligned with the leagues interests and desires.
- B. Presiding at all formal meetings of the members and of the Board.

4.05 Vice President: The Vice President shall include but not be limited to:

- A. Addressing scheduling issues with team managers.



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- B. Finding teams for new players to be placed on.
- C. Gathering agenda items for Advisory Board meetings.
- D. Coordinating Advisory Board meeting schedules.
- E. Collecting and maintaining team rosters each season.

4.06 Treasurer: The duties of the Treasurer shall include but not be limited to:

- A. Overseeing safekeeping of league funds.
- B. Establishing and overseeing a working budget.
- C. Maintaining a ledger of transactions.
- D. Providing financial reports.
- E. Handling P.O. Box responsibilities.

4.07 Communications Coordinator: The duties of the Communications Coordinator shall include but not be limited to:

- A. Maintaining League website.
- B. Coordinating the collection of information from the League to the community's media.
- C. Keeping minutes of the meetings of members and the Board.
- D. Maintaining an official record of the Constitution, By-Laws, and Rules of the League and Amendments and changes to the documents.
- E. Maintaining a record of all members of the League and an official roster for all League teams.



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Article V. Committees

5.01 Creation of Committees: Committees may be created by resolution of the Board adopted by a majority vote of the Board. Except as otherwise provided in such resolution, officers of each committee created shall be a member of the League.

5.02 Removal of Committee Member: Any member of a committee may be removed by the Commissioner or by two-thirds (2/3) of the officers, whenever in their judgment the best interest of the League shall be served by such removal.

5.03 Chairman: The Commissioner shall appoint one member of each committee created to serve as the chairman of such committee.



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Article VI. Rules of Banking

6.01 Checks and Drafts: All checks and drafts or order for payment of money issued in the name of the League or any fund managed by the League shall require one (1) authorized signatures as set forth under the duties of the officers. In the event that the League manages a fund for a specific committee, then the chairperson of that committee may serve as an authorized signatory on such fund if provided for in the resolution creating the committee.

6.02 Deposits: All funds of the League or any fund managed by the League shall be deposited to the appropriate account(s) in such bank(s) as the Board may select.

6.03 Gifts: The Advisory Board may accept on behalf of the League any contribution, gift, bequest or device for general purposes or for any special purpose of the League.



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Article VII. Amendments of By-Laws

7.01 Amendments: Amendments to the By-Laws may be proposed by any current member of the League by notification in writing to the Advisory Board. The By-Laws or any part hereof, may be amended, modified, or repealed at any regular or special meeting. When any amendment, change, or modification of the By-Laws is to be proposed at any such meeting, a notice of such meeting containing a recitation of the By-Law or By-Laws to be amended, and including the proposed amendment, shall be communicated to each team manager at least seven (7) days in advance of such meeting. The team manager will then be responsible to notify team members of the proposed amendment and meeting. Acceptance of such amendments, shall require an affirmative vote of two-thirds (2/3) of the members present at such meeting.



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Article VIII. Nomination and Election of Commissioners and Officers

8.01 Qualification of Nominees: Acceptance as a nominee is contingent upon membership in the League. One may nominate himself or nominate someone else.

8.02 Nomination by Members: Any member of the League may nominate any member of the League for any position on the Board to be filled. These nominations shall take place two (2) weeks prior to the conclusion of the regular season.

8.03 Election of Board Members: The election of Board Members shall be conducted at the last regular season game. The nominee who received a majority of the votes cast for the office shall be declared elected to the office.

8.04 Term of Office: The term of the office shall be two (2) years. The Commissioner and Vice-President shall be elected in odd-numbered years. The President, Treasurer, and Communications Coordinator shall be elected in even-numbered years. Each officer shall serve until his or her successor has been qualified and elected, unless such officer shall resign or be removed from office. In the event the Commissioner cannot fulfill their duties, the Board members shall appoint a new Commissioner from the rest of the board members.



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Article IX. Publication

9.01 Publication of Constitution, By-Laws and Rules: A copy of the Constitution, By-Laws and League Rules shall be published annually prior to April 1st of each year. A copy of each document shall be provided to each team manager. Additional copies shall be made available to any League member upon request.